

Minutes of IQAC Meeting

Dated-26-10-2021

Time :- 2:00PM

Venue : Principal Office

1. The Principal Dr. Rajesh Boora , Chairman IQAC , welcomed the members to today's meeting of IQAC.
2. Resolved that the minutes of IQAC meeting dt:- 29-09-2021 be confirmed.
3. All HOD's are suggested to maintain proper record of their departmental activities and submit their calendar of activities for the department within 10 days , if not submitted earlier.
4. Detail discussion was done on category I , points of API perform and it's unanimously decided that for the assessment of lectures, practicals and tutorials ,IQAC will examine Attendance Register of the respective applicant and then, it will be kept with the Registrar in his custody. (Action to be taken by Registrar)
5. Regarding Point 4 of cat-1 of API Performa, it is decided unanimously that IQAC will examine & verify Assignments and Tests taken by respective applicant and these assignments & Tests will be kept with Mr. Pardeep ,Clerk , who will maintain proper record of these. (Action to be taken by Mr. Pardeep)
6. For the assessment of API performa of Dr. Sangeeta Rani , Associate Professor (Physical Education) it is decided unanimously that due to the non- availability of Physical education as subject in the college , her performa for Cat -1 Point 1 and all other categories from 1 to 4 will be accessed on the basis of work done by her in accordance with the university Schedule and the duties assigned by the college to her from time to time. (Action to be taken by IQAC Members)
- 7 All the members of IQAC are of the common opinion that where subject is not available of applicant , then his/her performance to be accessed on the basis of work done by him/her as per university schedule and college duties. So, all the members of IQAC unanimously decided to adopt this point 7 for assessment of API of applicant discussed here.

8 All the members of IQAC are requested by Dr. Surender Kumar, Coordinator IQAC, to submit the Quarter 1 report of the work done by the committees under their supervision. (Action to be taken by IQAC Members)

9 Detail of API Performas are assessed in this meeting are:-

Sr. No.	Name	Designation	Present College	API for session
1	Dr. Sangeeta Rani	A/P (Phy. Edu)	GC Jind	2018-19
2	Dr. Vijender Kumar	A/P (Geog.)	GC Julana	2020-21
3	Dr. Rekha	A/P (Commerce)	Pt. NRS GC Rohtak	2020-21
4	Dr. Suman	A/P(Hindi)	GCW Rohtak	2020-21
5	Dr. Alpana	A/P (Maths)		2020-21
6	Dr. Jyoti Rani	A/P (Commerce)	GC Julana	2020-21
7	Dr. Neeraj Dhanias	A/P (English)	GC Julana	2020-21
8	Dr. Neha Mittal	A/P (Maths)	GC Julana	2020-21
9	Sh. Dilbag	A/P (Geog.)	GC Julana	2020-21

10 API score of the following applicants are found correct and the original copy has been submitted to IQAC

1	Dr. Sangeeta Rani	A/P (Phy. Edu)	2018-19
2	Dr. Jyoti Rani	A/P (Commerce)	2020-21
3	Dr. Neha Mittal	A/P (Maths)	2020-21
4	Sh. Dilbag	A/P (Geog.)	2020-21
5	Dr. Neeraj Dhanias	A/P (English)	2020-21

11 During the assessment of API of following applicants there were some anomalies / discrepancies found and it is decided by IQAC to give them time of one week to resolve out and submit the required documents.

Sr No.	Name	Designation	Intimation letter issued no .
1	Dr. Alpana	A/P (Maths)	1909 dt 28-10-2021
2	Dr. Vijender kumar	A/P (Geog.)	1907 dt 28-10-2021

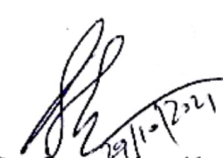
3	Dr. Rekha	A/P (Commerce)	1906 dt 28-10-2021
4	Dr. Suman	A/P (Hindi)	1908 dt 28-10-2021


12 For the purpose of assessment of work done by applicant in various committees, timely coverage of syllabus and other parameters like timely submission of interned assessment and other work assigned by college it is decided unanimously that he/she can write down various activities performed by him/her and after duly checked and verified by office principal, it can be considered by IQAC for accessing the duty performed.

The meeting ended with taking to all IQAC members & staff members for working efficiently from 26/10/2021 to 28/10/2021 for assessment of API following IQAC members are requested to note down the above mintutes from Sr. No .1 to 13 and the same will be sent on your email id.

Members of IQAC

1. Dr. Vishal Redhul Email id--- redhuvishal1951@gmau.com
2. Dr. Jyoti Rani Emil id. - jyotijyotirani@gmail.com
3. Dr. Neha Mittlal Email id—nnehajain1981@gmil.com
4. Dr. Neeraj Dhania --- neerajdhanias80@gmail.com
5. Ms. Meena Email id--- ranameena908@gmail.com


Dr. Surender Kumar
Coordinator IQAC


Principal
Govt. College, Julana
29/10/21