GOVT COLLEGE JULANA

DVV 1st Cycle Clarifications (for NAAC)

(Extended Profile Deviations)

Sr. No.	Metric ID	SSR Query	DVV Query	DVV Response
1	1.1	**Number of students year wise during the last five years**	Kindly provide 1)appropriate document duly certified by competent authorities 2) Year wise list of students approved by the affiliating University	http://gcjulana.ac.in/images/65/MultipleFiles/File15683.pdf
2	2.1	**Number of teaching staff / full time teachers during the last five years (Without repeat count)**	Kindly provide the list of all full time teachers indicating the departmental affiliation during the assessment period year wise authenticated by the Principal on letter head of HEI.	http://gcjulana.ac.in/images/65/MultipleFiles/File15476.pdf
3	2.2	**Number of teaching staff / full time teachers year wise during the last five years**	Kindly provide the list of all full time teachers indicating the departmental affiliation during the assessment period year wise authenticated by the Principal on letter head of HEI.	http://gcjulana.ac.in/images/65/MultipleFiles/File15481.pdf
4	3.1	**Expenditure excluding salary component year wise during the last five years (INR in lakhs)**	Kindly provide 1)Audited Statement of income and expenditure duly certified by the Principal and Charted Accountant in case of privately funded institutions highlighting the salary component 2)a statement showing the total expenditure excluding the salary component for each of the years certified by the Principal and Charted Accountant	http://gcjulana.ac.in/images/65/MultipleFiles/File15497.pdf

GOVT COLLEGE JULANA

DVV 1st Cycle Clarifications (for NAAC)

(Metrics Level Deviations)

Sr. No.	Metric ID	SSR Query	DVV Query	DVV Response
1	1.2.1	**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**	Kindly provide 1)Name of the program, duration, list of students enrolled (with signature of students), curriculum, assessment procedures year-wise 2)Summary report of each program year- wise along with their outcome. 3) Year-wise list of the students enrolled in the same programmes 4) Attendance sheet of Students participating with signature 5)Model certificate, issued to the students	http://gcjulana.ac.in/images/65/MultipleFiles/File15598.pdf
2	1.2.2	*Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years*	Kindly provide 1)Year-wise List of the students enrolled in the Program as defined in 1.2.1 2) Attendance sheet of student participating in the programme with signature 3)Model certificate, issued to the students	http://gcjulana.ac.in/images/65/MultipleFiles/File15599.pdf
3	1.3.2	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)** 1.3.2.1. **Number of students undertaking project work/field work / internships**	Kindly provide 1)List of students undertaking the field projects / internship program-wise in the last completed academic year along with the details of title, place of work etc. 2) Internship completion certificate / project work completion certificate from the organization where internship / project was completed along with the duration 3)Report of the field work/ sample photographs of the	http://gcjulana.ac.in/images/65/MultipleFiles/File15600.pdf

			field work / permission letter only for field work from the competent authority	
4	1.4.1	*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*	Kindly provide 1)Sample Filled in feedback forms from the stakeholders 2)Stakeholder feedback analysis report signed by the Principal 3)Department wise Action taken Report on feedback signed by the competent authority 4)Document showing the communication with the affiliating University for the Feedback 5)Action taken by the affiliating university on the feedback.	http://gcjulana.ac.in/images/65/MultipleFiles/File15601.pdf
5	2.1.1	**Enrolment percentage** **2.1.1.1. Number of seats filled year wise during last five years (Only first year admissions to be considered)** **2.1.1.2. Number of sanctioned seats year wise during last five years**	Kindly provide 1)Document related to sanction of intake from affiliating University/ Government/statutory body for first years students only. 2) Approved admission list year-wise/ program-wise from the Affiliating university.	http://gcjulana.ac.in/images/65/MultipleFiles/File15602.pdf
6	2.1.2	*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years* **2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)** **2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**	Kindly provide 1)Copy of letter issued by state govt. or Central Government indicating the reserved categories to be considered as per the state rule (in English as applicable) 2) Final admission list of first year students indicating their category published by the HEI and signed by the principal 3)Admission extract submitted to the state OBC, SC and ST cell every year for the first year students with seal and signature of the principal. 4) Number of seats year marked for the reserved categories	http://gcjulana.ac.in/images/65/MultipleFiles/File15603.pdf
7	2.2.1	**Student – Full time Teacher Ratio** **(Data for the latest completed academic year)**	Kindly provide 1)List of students signed by competent authority 2)List of full time teachers signed by competent authority	http://gcjulana.ac.in/images/65/MultipleFiles/File15604.pdf
8	2.4.1	**Percentage of full-time teachers against**	Kindly provide 1)Sanction letters (in English)	http://gcjulana.ac.in/images/65/MultipleFi

		sanctioned posts during the last five years 2.4.1.1. **Number of sanctioned posts year wise during the last five years**	indicating number of posts (including Management sanctioned posts) by competent authority. 2) List of fulltime teachers appointed along with their departmental affiliation.	les/File15605.pdf
9	2.4.2	*Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)* 2.4.2.1. **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**	Kindly provide Ph. D. / D.M. / M.Ch./D.N.B Superspeciality / D.Sc. / D.Litt. and any other post doctoral degree of all the teachers	http://gcjulana.ac.in/images/65/MultipleFiles/File15489.pdf
10	2.6.3	**Pass percentage of Students during last five years (excluding backlog students)** 2.6.3.1. **Number of final year students who passed the university examination year wise during the last five years** 2.6.3.2. **Number of final year students who appeared for the university examination year-wise during the last five years**	Kindly provide 1)Result sheet published by the affiliating university attested by the principal for fresh final year appeared students. 2) Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree program-wise / year-wise	http://gcjulana.ac.in/images/65/MultipleFiles/File15606.pdf
11	3.1.1	*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)* 3.1.1.1. **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**	Kindly provide 1)List of grants for research projects received during the assessment years along with the nature of the award, and the awarding agency with amount.(sanctioned letter highlighting the required parts) 2) E-copies of the letters of award for research projects sponsored by Government and non-government sources.	http://gcjulana.ac.in/images/65/MultipleFiles/File14965.pdf
12	3.2.2	*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five*	Kindly provide 1)Detailed report for each program. 2)Brochure/Geo tagged Photograph with date and captions; title of the workshops / seminars conducted. 3) Details of resource	http://gcjulana.ac.in/images/65/MultipleFiles/File15607.pdf

			persons with their contact details.	
		years 3.2.2.1. **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**		
13	3.3.1	**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years** 3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**	Kindly provide 1)the link for paper landing to the paper/article. 2)the link to the journal website 3)screenshots of research articles clearly showing the title of the article, affiliation, name of the journal, year and authors name	http://gcjulana.ac.in/images/65/MultipleFiles/File15608.pdf
14	3.3.2	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years** 3.3.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**	Kindly provide 1)Cover page, content page and first page of the selected publication. 2)Web-link of book showing ISBN number to be given by title, author, Department/ School/ Division/ Centre/ Unit/ Cell, name and year of publication	http://gcjulana.ac.in/images/65/MultipleFiles/File15609.pdf
15	3.4.3	*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.* 3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year**	Kindly provide 1)Geo tagged Photographs and any other supporting document of relevance should have proper captions and dates. 2) Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and collaborating agency	http://gcjulana.ac.in/images/65/MultipleFiles/File15610.pdf

		wise during the last five years		
16	3.5.1	*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*	Kindly provide 1)Copies of MOUs/ collaboration/ related documents indicating the nature of collaboration and activities year-wise. 2) List of activities conducted under each MoU along with dates of starting and completion year-wise signed by both parties 3) e-copy of the letters showing MOUs with other institutions	http://gcjulana.ac.in/images/65/MultipleFiles/File15611.pdf
17	4.1.2	*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years* 4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**	Kindly provide 1)the consolidated fund allocation towards infrastructure augmentation facilities duly certified by Finance Officer / CA. 2)Highlight the relevant items in the audited income and expenditure statement	http://gcjulana.ac.in/images/65/MultipleFiles/File15503.pdf
18	4.3.2	**Student – Computer ratio (Data for the latest completed academic year)** 4.3.2.1. **Number of computers available for students usage during the latest completed academic year:**	Kindly provide 1)Number of Computers available for student use only to be provided. 2) Bills for the purchase of computers 3)Highlight the entries of computers purchased in the stock registers	http://gcjulana.ac.in/images/65/MultipleFiles/File15673.pdf
19	4.4.1	*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)* 4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**	Kindly provide audited income and expenditure statement highlighting the items of expenditure incurred on maintenance of physical facilities and academic support facilities, duly certified by Head of the Institution and CA.	http://gcjulana.ac.in/images/65/MultipleFiles/File15505.pdf
20	5.1.1	*Percentage of students benefited by scholarships and freeships provided by the*	Kindly provide 1)sanction letter of scholarship and freeships (in English). 2) Year-wise list of	http://gcjulana.ac.in/images/65/MultipleFiles/File15674.pdf

		institution, government and non-government bodies, industries, individuals, philanthropists during the last five years 5.1.1.1. **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**	students in each scheme. 3) Upload policy document of the HEI for award of scholarship and freeships 4) Copies of the letters	
21	5.1.2	*Following capacity development and skills enhancement activities are organised for improving students' capability* 1. *Soft skills* 2. *Language and communication skills* 3. *Life skills (Yoga, physical fitness, health and hygiene)* 4. *ICT/computing skills*	Kindly provide 1)Web-link to particular program/scheme mentioned in the metric 2)Copy of circular /brochure /report of the event 3) Geo tagged Photographs with date and caption for each scheme or event. 4) List of programs conducted and the number of students enrolled for each of the events.	http://gcjulana.ac.in/images/65/MultipleFiles/File15675.pdf
22	5.1.3	**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years** 5.1.3.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**	Kindly provide 1)Copy of Circular / brochure / report of program with photographs with captions of such programs along with details of the resource persons. 2)Year-wise list of students attending these schemes, signed by competent authority	http://gcjulana.ac.in/images/65/MultipleFiles/File15676.pdf
23	5.1.4	*The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases* 1. **Implementation of guidelines of statutory/regulatory bodies**	Kindly provide 1)Minutes of the meetings of student grievance committee, as per metric. 2) Circular/web-link/ committee report justifying the objective of the metric 3) Proof of constitution of Internal committees / Grievances Committee formation / other	http://gcjulana.ac.in/images/65/MultipleFiles/File15677.pdf

		2. **Organisation wide awareness and undertakings on policies with zero tolerance** 3. **Mechanisms for submission of online/offline students' grievances** 4. **Timely redressal of the grievances through appropriate committees**	committees as per UGC norms.	
24	5.2.1	**Percentage of placement of outgoing students and students progressing to higher education during the last five years** 　　**5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years** 5.2.1.2. **Number of outgoing students year wise during the last five years**	Kindly provide 1)List of students placed along with placement details such as name of the company, compensation, etc year wise. 2) Upload supporting data for students who have joined for higher education in prescribed format for all the years in the assessment period. 3) Documents relating to placement cell such as brochures, tie-ups	http://gcjulana.ac.in/images/65/MultipleFiles/File15516.pdf
25	5.2.2	*Percentage of students qualifying in state/national/ international level examinations during the last five years* 　　**5.2.2.1. Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**	Kindly provide 1)List of students year- wise under each category 2)Qualifying Certificates of the students taking the examination year wise under each category	http://gcjulana.ac.in/images/65/MultipleFiles/File15519.pdf
26	5.3.1	**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**	Kindly provide e-copies of award letters and certificates	http://gcjulana.ac.in/images/65/MultipleFiles/File15523.pdf

		5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*		
27	5.3.2	**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)** 5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**	Kindly provide 1)Report of the events/along with photographs appropriately dated and captioned year- wise. 2)Copy of circular/brochure indicating such kind of activities. 3) List of students participated in different events year wise signed by the head of the Institution.	http://gcjulana.ac.in/images/65/MultipleFiles/File15678.pdf
28	6.2.2	*Institution implements e-governance in its operations* 1. **Administration** 2. **Finance and Accounts** 3. **Student Admission and Support** 4. **Examination**	Kindly provide 1)Institutional expenditure statements for the heads of e- governance implementation reflected in the audited statement. 2) ERP Document 3) Screen shots of user interfaces of each module reflecting the name of the HEI. 4) Annual e-governance report approved by Governing Council. 5) Policy document on e- governance.	http://gcjulana.ac.in/images/65/MultipleFiles/File15679.pdf
29	6.3.2	**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years** 6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**	Kindly provide 1)Policy document on providing financial support to teachers 2) e-copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year wise under each head. 3) Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies.	http://gcjulana.ac.in/images/65/MultipleFiles/File15348.pdf
30	6.3.3	*Percentage of teaching and non-teaching staff participating in Faculty development*	Kindly provide 1)List of professional development / administrative training	http://gcjulana.ac.in/images/65/MultipleFiles/File15406.pdf

		Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years 6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**	programs organized by the institution 2) Event Brochures and reports year-wise 3) List of participants in each programme 4) Photographs with date adaption. 5) Annual reports highlighting the programs organized by the institution.	
31	6.5.2	**Quality assurance initiatives of the institution include:** 1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented** 2. **Academic and Administrative Audit (AAA) and follow-up action taken** 3. **Collaborative quality initiatives with other institution(s)** 4. **Participation in NIRF and other recognized rankings** 5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**	Kindly provide 1)Proceedings of meetings of IQAC, Feedback analysis and action taken report. 2) Activities conducted under collaborative quality initiatives with other institutions. 3) Supporting documents pertaining to NIRF (along with link to the HEI's ranking in the NIRF portal). 4)NAAC/ISO certificate / NBA certificate or quality certificate from any recognized state/national / international agencies for the assessment period. 5) Supporting document to be provided as per the options selected.	http://gcjulana.ac.in/images/65/MultipleFiles/File15680.pdf
32	7.1.2	**The Institution has facilities and initiatives for** 1. **Alternate sources of energy and energy conservation measures**	Kindly provide 1)Policy documents of the institution 2) Geo tagged photographs and videos of the facilities with caption. 3) Bills for the purchase of equipments for the facilities	http://gcjulana.ac.in/images/65/MultipleFiles/File15681.pdf

		2. **Management of the various types of degradable and nondegradable waste** 3. **Water conservation** 4. **Green campus initiatives** 5. **Disabled-friendly, barrier free environment**	created under this metric. 4) Brief report of the facilities provided. 5) Circulars, reports. 6) Ramps / rails/lift/wheel chair/signage board/restroom/ software should include specific requirement of Divyangjan for their use. 7)Any other relevant proof for the selected options.	
33	7.1.3	**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following** 1. **Green audit / Environment audit** 2. **Energy audit** 3. **Clean and green campus initiatives** 4. **Beyond the campus environmental promotion activities**	Kindly provide 1)Policy document on environment and energy usage 2)Green Audit / Environment Audit / Energy Audit reports by involving the one external expert of the accredited Institution / Government / Govt. recognised organization. 3) Certificate from the auditing agency. 4)Certificates of the awards received from the recognized agency. 5) Report on environmental promotional activities conducted beyond the campus with geo tagged photographs with caption and date. 6)Action taken reports and achievement report as clear and Green campus initiatives. 7) Any other supporting document for the claims made.	http://gcjulana.ac.in/images/65/MultipleFiles/File15682.pdf